

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - %companyName%
 2. Quarter ending - %quarterEnded%

i. Composition Of Board Of Director

T i t l e (M r . / M s)	Name of the Director	DIN	P A N	Cate gory (Cha irper son / Exec utive/ Non- Execu tive/ Indep enden t/ Nomi nee)	S u b C a t e g o r y	Initial Date of Appoi ntmen t	D a t e of A p p o i n t m e n t	D a t e o f c e s s a t i o n	T e n u r e	D a t e o f B i r t h	Wh e t h e r s p e c i a l r e s o l u t i o n p a s s e d ?	D a t e o f p a s s i n g s p e c i a l r e s o l u t i o n	No. of Directo rship in l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	No of Indepen dent Directo rship in l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	No of member ships in Audit/ Stakehol der Committ ee(s) includ ing this l i s t e d e n t i t y	No of post of Chairpe rson in Audit/ Stakeh older Committ ee held in l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	Member ship in Committ ees of the Compa ny	Remark s
Mr.	HARI NARAYAN NAIR	00 47 18 89		C & NED		01-Oct- 2015	27- Sep - 20 16			0 1- Jan- 1 9 6 0	NA		1	0	0	1	SC,NRC	Non Residen t - so PAN not availabl e.Non Residen t - so PAN not availabl e.Non Residen t - so PAN not availabl e.Non Residen t - so PAN not availabl e
Mr.	Jignesh Raval	01 59 10 00		ED	M D	23-Jun- 2007	22- Jan - 20 08			0 6- Feb- 1 9	NA		1	0	2	0	AC,SC	

								70								
Mr.	Harald Neubert	03 44 63 80		NED	15-Jan-2014	29-Nov-2017		01-Aug-1956	NA		1	0	0	0		Non Resident/Foreign Director - so PAN not available.Non Resident/Foreign Director - so PAN not available.Non Resident/Foreign Director - so PAN not available.
Mr.	Madan Godse	06 98 77 67		ID	29-Nov-2017	20-Jul-2018	60	06-Aug-1959	NA		1	1	1	1	AC,NRC	
Ms	MADHAVI PANDRANGI	08 84 11 55		ID	02-Sep-2020	30-Sep-2020	60	15-Oct-1	No		1	1	1	0	AC	

									9										
									7										
									4										
Mr.	DARA KALYANI WALA	03 31 12 00	ID		02- Sep- 2020	30- Sep - 20 20	6 0	0 9- A p r- 1 9 5 6	No		1	1	1	0			SC,NRC		

Company Remarks	Mr. Hari Nair and Mr. Harald Neubert are Foreign/ Non India Directors so PAN are not available
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Jignesh Raval	ED	Member	29-Nov-2017	
2	Madan Godse	ID	Chairperson	29-Nov-2017	
3	MADHAVI PANDRANGI	ID	Member	02-Sep-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	HARI NARAYAN NAIR	C & NED	Chairperson	29-Nov-2017	
2	Jignesh Raval	ED	Member	29-Nov-2017	
3	DARA KALYANIWALA	ID	Member	02-Sep-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
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Company Remarks	
Whether Permanent chairperson appointed	No

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	HARI NARAYAN NAIR	C & NED	Member	29-Nov-2017	
2	Madan Godse	ID	Member	29-Nov-2017	
3	DARA KALYANIWALA	ID	Chairperson	02-Sep-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
13-Nov-2020	28-Jan-2021	Yes	6	3
	12-Feb-2021	Yes	5	3
	03-Mar-2021	Yes	4	2

Company Remarks	
Maximum gap between any two consecutive (in number of days)	75

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	13-Nov-2020	12-Feb-2021	Yes	3	3
Nomination & Remuneration Committee		30-Mar-2021	Yes	3	2
Stakeholders Relationship Committee		30-Mar-2021	Yes	3	1

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	90

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark

Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%

Name : **%affirmName%**
Designation : **%affirmDesignation%**

ANNEXURE II

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listing Regulations			
Item	Compliance status	Company Remark	Website
As per regulation 46(2) of the LODR:			
Details of business	Yes		http://www.sintercom.c
Terms and conditions of appointment of	Yes		http://www.sintercom.c
Composition of various committees of	Yes		http://www.sintercom.c
Code of conduct of board of directors and	Yes		http://www.sintercom.c
Details of establishment of vigil mechanism/	Yes		http://www.sintercom.c
Criteria of making payments to non-	Yes		http://www.sintercom.c
Policy on dealing with related party	Yes		http://www.sintercom.c
Policy for determining 'material' subsidiaries	Yes		http://www.sintercom.c
Details of familiarization programs imparted	Yes		http://www.sintercom.c
Email address for grievance redressal and other relevant details entity who are	Yes		http://www.sintercom.c o.in/investor
Contact information of the designated	Yes		http://www.sintercom.c
Financial results	Yes		http://www.sintercom.c
Shareholding pattern	Yes		http://www.sintercom.c
Details of agreements entered into with the media companies and/or their associates	No	Presently Company has not active agreements	
Schedule of analyst or institutional investor meet and presentations made by the listed	Yes		http://www.sintercom.c o.in/investor
New name and the old name of the listed	Yes		http://www.sintercom.c
Advertisements as per regulation 47 (1)	Yes		http://www.sintercom.c
Credit rating or revision in credit rating	Yes		http://www.sintercom.c
Separate audited financial statements of	Not		
As per other regulations of the LODR:			
Whether company has provided information under separate section on its website as per Regulation 46(2)	Yes		http://www.sintercom.c o.in/investor-financial
Materiality Policy as per Regulation 30	Yes		http://www.sintercom.c
Dividend Distribution policy as per	Not		
It is certified that these contents on the	Yes		
II Annual Affirmations			
Particulars	Regulation Number	Compliance status	Company Remark
<i>Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'</i>	16(1)(b) & 25(6)	Yes	
<i>Board composition</i>	17(1), 17(1A) & 17(1B)	Yes	
<i>Meeting of Board of directors</i>	17(2)	Yes	
<i>Quorum of Board meeting</i>	17(2A)	Yes	
<i>Review of Compliance Reports</i>	17(3)	Yes	
<i>Plans for orderly succession for appointments</i>	17(4)	Yes	
<i>Code of Conduct</i>	17(5)	Yes	
<i>Fees/compensation</i>	17(6)	Yes	

<i>Minimum Information</i>	17(7)	Yes	
<i>Compliance Certificate</i>	17(8)	Yes	
<i>Risk Assessment & Management</i>	17(9)	Yes	
<i>Performance Evaluation of Independent Directors</i>	17(10)	Yes	
<i>Recommendation of Board</i>	17(11)	Yes	
<i>Maximum number of directorship</i>	17A	Yes	
<i>Composition of Audit Committee</i>	18(1)	Yes	
<i>Meeting of Audit Committee</i>	18(2)	Yes	
<i>Composition of nomination & remuneration committee</i>	19(1) & (2)	Yes	
<i>Quorum of Nomination and Remuneration Committee meeting</i>	19(2A)	Yes	
<i>Meeting of nomination & remuneration committee</i>	19(3A)	Yes	
<i>Composition of Stakeholder Relationship Committee</i>	20(1), 20(2) and 20(2A)	Yes	
<i>Meeting of stakeholder relationship committee</i>	20(3A)	Yes	
<i>Composition and role of risk management committee</i>	21(1),(2),(3),(4)	Not Applicable	
<i>Meeting of Risk Management Committee</i>	22	Not Applicable	
<i>Vigil Mechanism</i>	22	Yes	
<i>Policy for related party Transaction</i>	23(1),(1A),(5),(6)	Yes	
<i>Prior or Omnibus approval of Audit Committee for all related party</i>	23(2), (3)	Yes	
<i>Approval for material related party transactions</i>	23(4)	Not Applicable	
<i>Disclosure of related party transactions on consolidated basis</i>	23(9)	Not Applicable	
<i>Composition of Board of Directors of unlisted material Subsidiary</i>	24(1)	Not Applicable	
<i>Other Corporate Governance requirements with respect to subsidiary of Annual Secretarial Compliance Report</i>	24(2),(3),(4),(5) & (6)	Not Applicable	
<i>Alternate Director to Independent Director</i>	24(A)	No	As the Company was SME listed company.
<i>Maximum Tenure</i>	25(1)	Not Applicable	
<i>Meeting of independent directors</i>	25(2)	Yes	
<i>Familiarization of independent directors</i>	25(3) & (4)	Yes	
<i>Declaration from Independent Director</i>	25(7)	Yes	
<i>D & O Insurance for Independent</i>	25(8) & (9)	Yes	
<i>Memberships in Committees</i>	25(10)	Yes	
<i>Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel</i>	26(1)	Yes	
<i>Disclosure of Shareholding by Non-Executive Directors</i>	26(3)	Yes	
<i>Policy with respect to Obligations of directors and senior management</i>	26(4)	Yes	
	26(2) & 26(5)	Yes	

Other Information	
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III Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - **Not Applicable**

Other Information	
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Name : **Anuja Joshi**
Designation : **Company Secretary**